

To

**The Excise And Taxation Officer,  
ICT, Islamabad**

Subject: **Application for Duplicate / Replacement Registration Certificate for  
vehicle registration number : \_\_\_\_\_.**

Sir,

It is requested that;

- 1) Applicant lost his/her vehicle registration book/registration book is unreadable condition, so it requested to reissue duplicate/replace registration book for the subjected vehicle.
- 2) The required documents are attached along with this application, which are as under:
  - a. Form "F"
  - b. Copy of CNIC.
  - c. Copy of the FIR (Incase of duplicate)
  - d. Original unreadable registration book (Incase of replacement)
  - e. Bank Challan (s)
- 3) I shall be highly grateful to you if you consider my request positively.

**Applicant's Signature : \_\_\_\_\_**

**Name : \_\_\_\_\_**

**Father Name: \_\_\_\_\_**

**Contact No. \_\_\_\_\_**

