

To

**The Excise and Taxation Officer,
ICT, Islamabad**

Subject: **Application for alteration in vehicle particulars bearing Reg. No.**

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Sir,

It is requested that;

- 1) Applicant wants to alter his/her vehicle in respect of Color / Engine No. / Category, so it is requested to allow him/her for the alteration process.
- 2) The required registration documents are attached along with this application, which are as under :
 - a. Form "F"
 - b. Vehicle Sale Certificate / Bill of Entry
 - c. Vehicle Sale Invoice / Invoice / Auctioned Invoice
 - d. Copy of CNIC.
 - e. Bank Challan (s)
 - f. Purchase Receipt
 - g. Residential proof
 - h. Transfer Letter attested (If applicable)
- 3) I shall be highly grateful to you if you allow to register the subjected vehicle to my name.

Applicant's Signature : _____

Name : _____

Father Name: _____

Contact No. _____